



ECCO CERTIFIED SDN BHD

03-02 Galleria Cyberjaya,
Jalan Teknokrat 6, Cyber 5,
63000 Cyberjaya, Selangor

PUBLIC SUMMARY REPORT

MALAYSIAN SUSTAINABLE PALM OIL

MSPO

Refer Executive Summary Organization

Refer Executive Summary Certified Unit

Refer Executive Summary Certified Unit
Address

**MSPO (MS2530-3:2013) Part 3: General Principles
for Oil Palm Plantations and Organized Smallholders** Standard Reference

Annual Surveillance Audit - Year 1 (ASA-1) Certification Audit

Group (Oil Palm Estate) Certification Type

**Sustainable production of oil palm fresh fruit bunches (FFB)
in compliance to the MSPO Certification
Standard MS2530-3:2013 Part 3** Audit Scope

08 December 2021 Audit Date

MSPO Certificate

ECCO-MS2530-C0043 Certificate No.

02 December 2020 till 01 December 2025 Validity Period

Issue 2: Annual Surveillance Audit - Year 1 (ASA-1) Current Issue
- **11 May 2022**

Audit Team

Edwell James Ghani Lead Auditor
Amirul Arif Bin Ab Aziz Auditor

Full Report:

**ECCO-RP-03_0029_Koperasi Bina Bersama - MSPO Annual
Surveillance Audit - Year 1 (ASA-1) Report**

Written by **Edwell James**

EXECUTIVE SUMMARY

ORGANIZATION INFORMATION

Organization	Koperasi Bina Bersama Kampong Gajah Perak Berhad
Estate Name	Koperasi Bina Bersama Kampong Gajah Perak Berhad
Address	Head Office Address No 14A, Medan Koperasi, 36800 Kampong Gajah, Perak Estate Address Lot 4378-4381, Lot 4384-4388, Lot 4390-4394, Lot 4396-4399, Lot 4403-4441, Lot 4443-4444, Lot 4378-4381, Lot 4455, Lot 4457-4468, Lot 4470-4487, Lot 4469, Mukim Sungai Siput, 31100, Kuala Kangsar Perak.

Organization	Koperasi Bina Bersama Berhad
Estate Name	Koperasi Bina Bersama Berhad
Address	Head Office Address No 14A, Medan Koperasi, 36800 Kampong Gajah, Perak Estate Address Lot PT 130-134, Mukim Jaya Baru, Perak Tengah, Perak

MSPO Standard Reference	MS2530-3:2013 Part 3: General principles for oil palm plantations and organized smallholders	Accreditation Body	Department of Standard Malaysia (DSM)
Organization Representative(s)	Mr. Muhammad Shahrul Aizat MSPO Officer E-mail: kopbinabhd@yahoo.com Mobile: +6013 – 475 6518		
Certification Audit	MSPO Annual Certification Audit Year 1	Audit Date	08 December 2021
Audit Team	Lead Auditor : Mr. Edwell James Ghani Auditor : Mr. Amirul Arif Bin Ab Aziz		
Audit Scope	Sustainable production of oil palm fresh fruit bunches (FFB)		
Certification Type	Group (Oil Palm Estate)		
Certified Area	365.31 Ha		
MSPO Certificate	Certificate No : ECCO-MS2530-0043 Validity : 02 December 2020 till 01 December 2025 Issue 1 : Initial Certification Audit – 02 December 2020 Issue 2 : Annual Surveillance Audit Year 1 – 11 May 2022		
Other Current Certification	Both estates are currently not certified under any other sustainability or ISO certification scheme.		
Usage of MSPO Logo	Both estates are currently not using MSPO logo in their operation and product		

DETAILS OF CERTIFIED UNIT

Background

This group consists of Koperasi Bina Bersama Kampong Gajah Perak Berhad and Koperasi Bina Bersama Berhad. The two estates are owned and managed by the same entity. They share the same management system, policies and Standard Operating Procedures (SOP).

Koperasi Bina Bersama Kampong Gajah Perak Berhad is located in Mukim Sungai Siput, Kuala Kangsar while Koperasi Bina Bersama Berhad is in Mukim Jaya Baru, Perak Tengah. The head office for both estates is located in Kampung Gajah

This surveillance audit was conducted to ensure the company is still meeting the key elements of the MSPO standards requirement and to verify that all non-conformities (NC) issued in the previous audit has been closed and all corrective actions have been implemented effectively.

Certified Unit Name and Address

Certified Unit	Estate Address
Koperasi Bina Bersama Kampong Gajah Perak Berhad	Lot 4378-4381, Lot 4384-4388, Lot 4390-4394, Lot 4396-4399, Lot 4403-4441, Lot 4443-4444, Lot 4378-4381, Lot 4455, Lot 4457-4468, Lot 4470-4487, Lot 4469, Mukim Sungai Siput, 31100, Kuala Kangsar Perak.
Koperasi Bina Bersama Berhad	Lot PT 130-134, Mukim Jaya Baru, Perak Tengah, Perak

MPOB License Information

Certified Unit	MPOB License	Scope of Activity	Expiry Date
Koperasi Bina Bersama Kampong Gajah Perak Berhad	617788102000	Menjual dan Mengalih FFB	30/11/2022
Koperasi Bina Bersama Berhad	503184502000	Menjual dan Mengalih FFB	30/06/2022

Location of the Certified Unit

Certified Unit	Locality	GPS Coordinate
Koperasi Bina Bersama Kampong Gajah Perak Berhad	Mukim Sungai Siput, Kuala Kangsar	4.78586 N, 101.15427 E
Koperasi Bina Bersama Berhad	Mukim Jaya Baru, Perak Tengah	4.16164 N, 100.77511 E

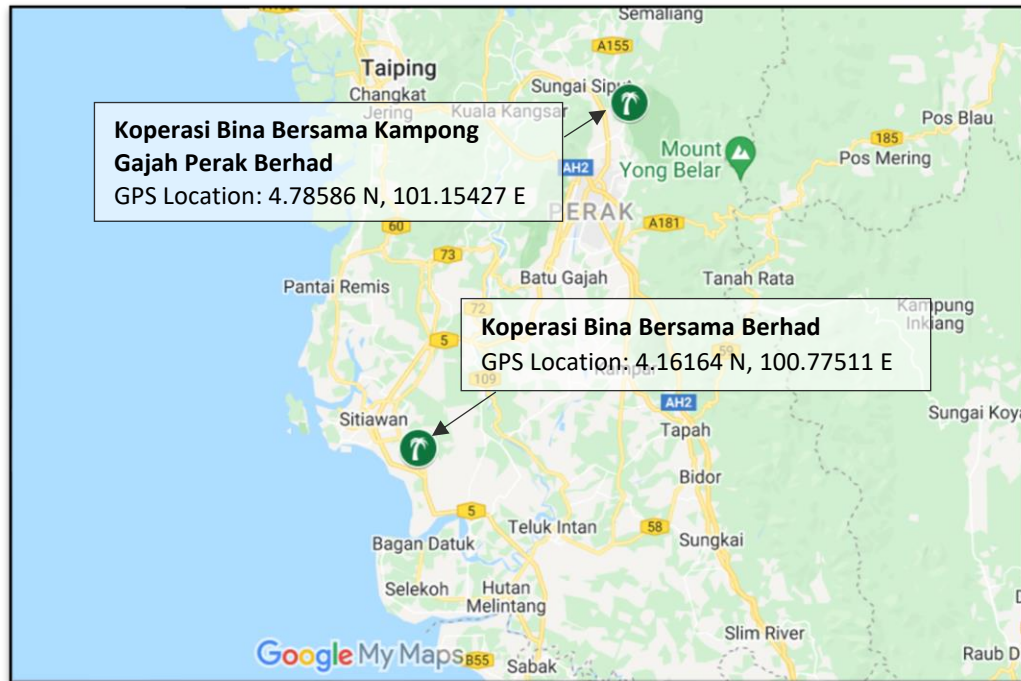


Figure 1: Location both estates in Google Map based on its GPS coordinate

Area Statement (Hectare, Ha)

Certified Unit	Land Title	Planted	Conservation	HBV	Others
Koperasi Bina Bersama Kampong Gajah Perak Berhad	162.97 Ha	162.97 Ha	0	0	0
Koperasi Bina Bersama Berhad	202.34 Ha	202.34 Ha	0	0	0

Annual FFB Production (Metric Tonne, MT)

Certified Unit	Actual 2019	Actual 2020	Projected 2021
Koperasi Bina Bersama Kampong Gajah Perak Berhad	2,075.01	1,676.19 (Till October)	2,400.
Koperasi Bina Bersama Berhad	4,037.85	3,483.50 (Till October)	4,650

AUDIT TEAM AND ASSESSMENT PROCESS

CERTIFICATION BODY

ECCO is a homegrown company providing certification for forward-looking business owners in the agriculture industry. Founded in 2018, **ECCO** conducts independent sustainable palm oil audits for palm oil industry players in Malaysia to MSPO 2530 series standards.

Our work environment is one in which people are committed to excellence and are working together to accomplish common goals with high ethical standards. Each **ECCO** employee is a stakeholder in the success of our company, and we are all dedicated to enhancing the success of our clients through the service we provide. **ECCO** has been providing audit services in twelve (12) states across Malaysia.

ECCO is headquartered at Cyberjaya, Selangor and is accredited by the Department of Standards (DSM) Malaysia and is also listed in the Malaysian Palm Oil Certification Council (MPOCC).

AUDIT TEAM MEMBERS - ROLE AND QUALIFICATION

Edwell James Ghani Role: Lead Auditor Audited Principle 1,3 & 5	• Certified RSPO and MSPO Lead Auditor • Certified OSH Management System ISO 45001:2018 Auditor • BEng (Hons) Chemical Engineering (HSE) from UTP • 3 years with Petronas Corporate HSE as Regional Industrial Hygiene Assessor • 5 years with Wild Asia Sdn Bhd as Program Coordinator (Sabah Region) for RSPO Certification
Amirul Arif Ab Aziz Role: Auditor Audited Principle 2, 4 & 6	• Certified MSPO Lead Auditor • Certified EMS ISO 14001:2015 Auditor • Certified MSPO SCCS Auditor • BSc (Hons) Plantation and Agro Technology Management (UiTM) • Worked with FIMA Corporation Berhad as MSPO Coordinator

AUDIT METHODOLOGY	
Audit Objectives	- To confirm the client's management system conformation with all the audit standard requirement - To confirm that the organization has effectively implemented the planned management system - To confirm that the management system is capable of achieving the organization's policy objectives. - To verify the effectiveness of Corrective Action implemented to close any Non-Conformity (NC) raised during the previous audit (Initial Certification Audit) in 2020 - To make appropriate recommendations based on the audit findings
Certification Standard	MSPO (MS2530-3:2013) - Part 3: General Principles for Oil Palm Plantations and Organized Smallholders
Certification Type	Group (Oil Palm Estate)
Audit Methodology	This audit was conducted in several methods for collecting objective evidence: 1. Document review and data review, aiming to observe the sufficiency of types or substances from required documents 2. Interview with staffs and workers, aiming to obtain more detailed information and cross check the information 3. Consultation with contractors, suppliers, and stakeholders – to gain a better insight on social relationship of the organization 4. Site inspection/Field observation - to directly observe the sufficiency of implementation on site. The audit evidence obtained were based on samples of information available; thereby introduces the element of uncertainty.
Calculation of Sample Size	The sample size is determined by the following formula: $S = r \sqrt{n}$; Whereby S = sample size r = risk factor n = number of members. r is selected as per below: - Low risk: risk factor 1.0 - Medium risk: risk factor 1.5 - High risk: risk factor 2 The lowest possible sample size number is one. $S = 1.5 \sqrt{2}$ $= 1.5 \sqrt{2}$ $= 2.12$ $S = 2$ estates
Audit Date	08 December 2021
Participants	Refer to Appendix D: Participants Attendance List
Deviation from Audit Plan	None
Issues affecting the Audit Program	None
Changes to Management System since last audit	None
Unresolved issues	None

AUDIT FINDINGS SUMMARY AND RECOMMENDATION

AUDIT FINDINGS SUMMARY

Major Non-Conformities (NC)	-
Minor Non-Conformities (NC)	2
Observation for Improvement (OFI)	-

Refer to **APPENDIX B: Details of Non-Conformities (NC) and Corrective Actions**

PREVIOUS AUDIT RESULT (IF APPLICABLE)

No. of Non-Conformity (NC) raised from the previous audit	Initial Certification Audit Stage 2 1 Minor & 2 Opportunity for Improvement
The audit team has reviewed the result from the previous audit (MSPO Initial Certification Audit) and verified the effectiveness of the closing of any Non-Conformity (NC) raised. As a conclusion:	
☒	All Non-Conformities raised during the previous audit has been corrected and Corrective Action or Corrective Action Plan has been carried out and implemented effectively
☐	The management system has not adequately addressed Non-Conformity (NC) raised during the previous audit and the specific issue has been re-defined in this report.

STAKEHOLDER CONSULTATION

Issues raised by Stakeholders	Refer to APPENDIX E: Stakeholders Consultation Findings
Summary	All positive comments

AUDIT CONCLUSION AND RECOMMENDATION

The audit objectives have been achieved and the certificate scope remains appropriate. Based on the audit findings the audit team concluded that:

- The management system documentation demonstrated conformity with the requirements of the audit standard and provided sufficient structure to support implementation and maintenance of the management system
- The management system is in line with the requirements of the standard and demonstrated the ability of the system to systematically achieve agreed requirements for products or services within the scope and the organization's policies and objectives.
- All Non-Conformities raised during the previous audit has been corrected and Corrective Action or Corrective Action Plan has been carried out and implemented effectively
- There was no complaint received during the field assessment and during interview with the external stakeholders.
- Throughout the audit process, the management system demonstrated overall conformance with the requirements of the audit standard.

Therefore, the audit team recommends that, based on the results of this audit and the organization commitment towards complying with **MSPO (MS2530-3:2013) - Part 3: General Principles for Oil Palm Plantations and Organized Smallholders**, management system certification be continued for **Koperasi Bina Bersama Kampong Gajah Perak Berhad & Koperasi Bina Bersama Berhad**.

AUDIT PROGRAM

Item	Description	Man-days	Tentative Date
Initial Certification Audit	Site Audit - Stage 1	2	17 January 2020
	Site Audit - Stage 2	2	20 – 21 July 2020
Annual Surveillance Audit – Year 1	Site Audit	2	08 December 2021
Annual Surveillance Audit – Year 2	Site Audit	2	-
Annual Surveillance Audit – Year 3	Site Audit	2	-
Annual Surveillance Audit – Year 4	Site Audit	2	-

Refer to **APPENDIX C: Details of Audit Plan** for the Annual Surveillance Audit - Year 1 (ASA-1)

Note: The actual date of the next annual surveillance audit will be discussed and decided 3 months prior to the month of planned audit.

OFFICIAL SIGNOFF

On behalf of:
ECCO Certified Sdn Bhd



Name: Nur Izzaty Iqlima Norazman
Position: Programme Manager
Date:

On behalf of:
Koperasi Bina Bersama

Name: Haji Abdullah Haji Tawaf
Position: Managing Director
Date: