

03-02 Galleria Cyberjaya,
Jalan Teknokrat 6, Cyber 5,
63000 Cyberjaya, Selangor

Type of Certification : **Year 1 Surveillance Audit**
☒ **Individual** ☐ **Group**

Organization : **Ordinan Titular Superior Brothers of Saint Gabriel**

Address : **Lot 6522, 6541-6559, 712, 713, 802, 1420-1422 & 759 Mukim Kepis, 72000 Kuala Pilah, Negeri Sembilan**

Audit Date : **3rd March 2021**

Standard

☐ **MSPO (MS2530-2:2013) Part 2: General Principles for Independent Smallholders**

☒ **MSPO (MS2530-3:2013) Part 3: General Principles for Oil Palm Plantations and Organized Smallholders**

☐ **MSPO (MS2530-4:2013) Part 4: General Principles for Palm Oil Mills**

Scope of Certification : **Production of Sustainable Fresh Fruit Bunches (FFB)**

Audit Team

Lead Auditor : **Amirul Arif Bin Ab Aziz**

Auditor : **Muhamad Nazran Bin Nazarno**

Report by Lead Auditor

Name : **Amirul Arif Bin Ab Aziz**

Signature :

1.0 Introduction

1.1 Details of the Organization

Brothers of Saint Gabriel Estate is an independent estate with a company registration No.21 of 1957. The estate is located at Mukim Kepis, Kuala Pilah, Negeri Sembilan.

MPOB Information:

Estate	Location	License No.	Licensed Activity	Expiry Date
BSG Estate	Kuala Pilah, Negeri Sembilan	5756030020000	Menjual dan mengalih FFB	31/08/2021

1.2 Location and Area Statement

Estate	GPS Location		Certified Area (Ha)	Planted Area (Ha)
	Latitude	Longitude		
BSG Estate	2.66003 N,	102.29306 E	75.43	75.43

Refer to **5.0 Appendices** of the map of the estate location on Google Map.

1.3 Supply Base

The estate supplies FFB to Prosper Palm Oil Mill Sdn Bhd, Bahau Keratong.

1.4 Tonnage Certified (FFB)

Estate	FFB Production, Metric Tonne (MT)		
	Actual 2019	Actual 2020	Projected 2021
BSG Estate	1348.71	1358.39	1415

1.5 Other Sustainability (or ISO) Certification

BSG Estate does not hold any other sustainability or ISO certification.

1.6 Organizational Information

The contact person for BSG Estate is as follow:

Name : Mr. John Albert A/L Arul Devanesan
Address : Mukim Kepis, Kuala Pilah, Negeri Sembilan
Phone No. : 019-386 1735
E-mail : brojohnsg@hotmail.com

2.0 Audit Process

2.1 Audit Objectives

The objectives of the audit are to verify the management system conforms with all the requirements of the MSPO standards and that the organization has effectively implemented the planned MSPO management system as well as to check if the management system can achieve the organization's policy objectives.

2.2 Audit Methodology

The Initial Certification Assessment (Stage 2) was conducted on 19th November 2019 and Annual Surveillance Audit Year 1 (ASA-1) on 3rd March 2021 at the estate in Kuala Pilah, Negeri Sembilan. In both audits, the audit team did a site visit to check facilities and structures available in the estate such as site

office, workers' quarter and storage area. The team also did inspections to see the operational site of the estate such as road maintenance, terracing on steep areas, cover crop maintenance, any natural stream or waterway, block maintenance (spraying, manuring and fronts stacking) as well as the estate boundary to verify the implementation of the MSPO (MS2530-3:2013) Part 3: General Principles for Oil Palm Plantations and Organized Smallholders. Interviews were carried out with the team management, employees, contractors and other relevant stakeholders. Documents and records verification was also done to further support and validate findings from initial year audit.

The methodology for collecting objective evidences are physical site inspection, observation of tasks and processes, interviews with management, employees and workers, consultations with contractors and stakeholders as well as documents review and data monitoring. The audit evidences obtained were based on samples of information available; thereby introduces the element of uncertainty.

2.3 Audit Team

Audit Member	Role/Area Covered	Education/Qualification/Works Experience
Amirul Arif Bin Ab Aziz	Lead Auditor Principle 4, 5 & 6 (Social, environmental aspects and best practices)	• Certified MSPO Lead Auditor • Certified EMS ISO 14001:2015 Auditor • BSc (Hons) Plantation and Agro Technology Management (UiTM) • 1 year with FIMA Corporation Berhad as MSPO Coordinator
Muhamad Nazran Bin Nazarno	Auditor Principle 1, 2 & 3 (Management, transparency and legal requirement)	• Certified MSPO Lead Auditor • BEng (Hons) Chemical Bioprocess (UiTM) • Worked with Boustead Estates Agency Sdn Bhd as Assistant Mill Manager

2.4 Stakeholder Consultation

Stakeholder consultation was initiated with the announcement in the ECCO's website on 1st February 2021. This was then followed with sending letters to relevant stakeholders requesting for input (if any) regarding the company. There were no comments received during this process. Generally, no complaint or suggestion was received from all the parties that were interviewed and consulted. All feedbacks and comments received were positive.

2.5 Audit Plan

MSPO Initial Certification Audit	Year 2 Surveillance Audit	Year 3 Surveillance Audit	Year 4 Surveillance Audit	Year 5 Surveillance Audit
Stage 1 – 13/11/2019 Stage 2 – 19/12/2019	03/03/2021	03/2022	03/2023	07/2024

The actual date of the annual surveillance audit will be discussed and decided 3 months prior to the month of planned audit.

3.0 Summary of Audit Results

3.1 Non-Conformity Reports (NCR) Raised

Details of collected evidences and findings of the audit are presented in a separate MSPO checklist. The result for each of the MSPO requirements (indicators) from all operational areas were evaluated to provide an assessment of conformity. A finding statement is made available for each indicator in order to support the assessment findings.

Major NCR(s)	0
Minor NCR(s)	0
Observation for Improvement (OFI)	1

- ☐ Minor NCR(s) - Corrective Action Plan has been accepted and reviewed. Verification of the corrective action plan implementation will be carried out in Year 2 Surveillance Audit.
- ☐ Major NCR(s) - Evidence of implementation of the corrective actions have been provided and accepted by the audit team. The corrective action implemented reviewed to be satisfactory to close out the NCR(s).
- ☒ OFI(s) - Improvement done on the affected aspect will be verified in the Year 2 Surveillance Audit.

3.2 Audit Conclusion

The management system demonstrated conformity with the requirements of the MSPO (MS2530-3:2013) Part 3: General Principles for Oil Palm Plantations and Organized Smallholders and has provided a satisfactorily sufficient structure to support implementation and maintenance of the management system. Therefore, Lead Auditor has recommended that MSPO Certification be granted to BSG Estate.

4.0 Official Signoff of the Assessment Findings

On behalf of:
ECCO Certified Sdn Bhd



Name : Nur Izzaty Iqlima Norazman
Position : Programme Manager
Date :

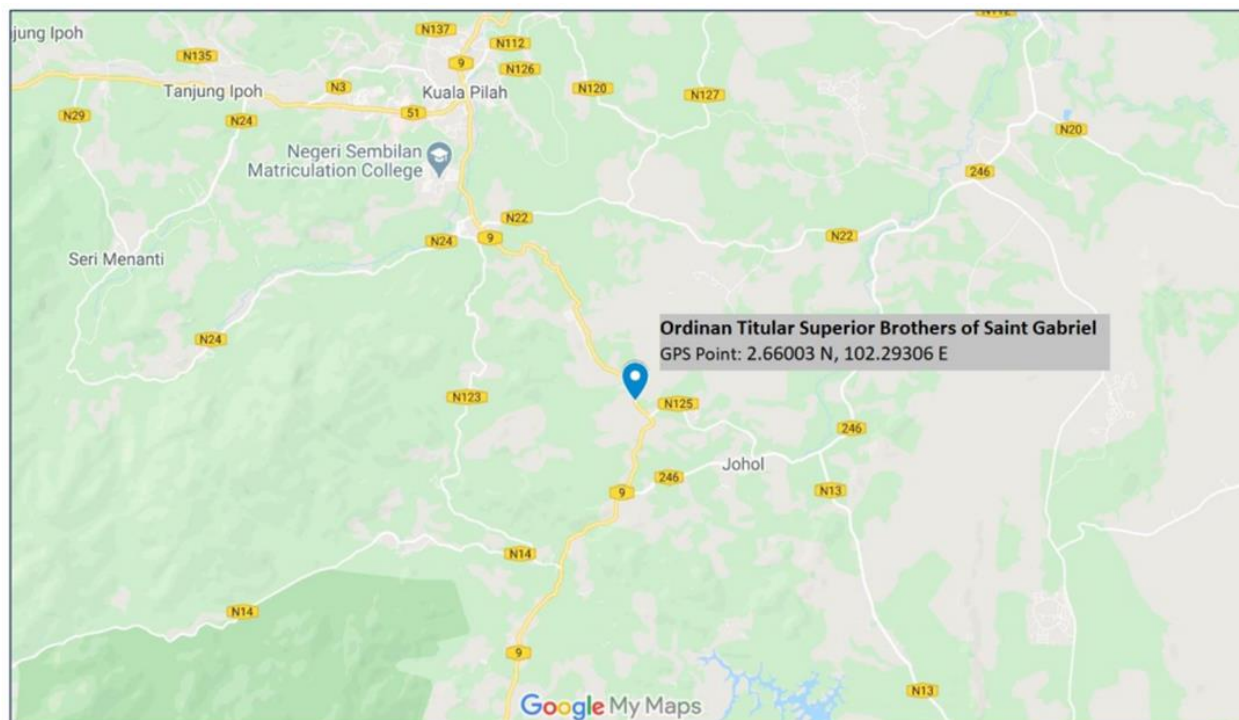
On behalf of:
BSG Estate

Name : Mr. John Albert A/L Arul Devanesan
Position : Managing Director
Date :

5.0 Appendices

5.1 Map of Location

No	Site Name	Location	GPS Pointer
1	BSG Estate	Kuala Pilah, Negeri Sembilan	2.66003 N, 102.29306 E



Point of location of the estate on Google Map (based on GPS)